

Community Based Assessment Questionnaire

Work site: Pitt Biological Science Warehouse **Student/Intern:** **John Smith**
Evaluator: **Keith Brown** _____

Based on the responses from the intern & supervisor, please choose the scoring criteria most accurate to the intern's level/performance (0 - 5) for the specified question, and mark in the appropriate box. In the discrepancy column, please indicate if a discrepancy exists between the answers provided by the intern and the supervisor. Finally, in the last column, please check the box if you feel the corresponding question/answer indicates that a possible problem exists for the intern to achieve successful competitive employment.

Question	Intern	Super-visor	Discrep-ancy?	Work-place issue?	Question	Intern	Super-visor	Discrep-ancy?	Work-place issue?
1. Can you stay focused on your work?	3	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	6. When you are doing something and it is not working can you change it?	3	3	<input type="checkbox"/>	<input type="checkbox"/>
2. Do you get distracted from your work easily?	1	1		<input type="checkbox"/>	7. Do you remember details of workplace instructions?	2	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Do you know when you have made a mistake?	2	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8. Do you learn from hands-on experience?	5	5	<input type="checkbox"/>	<input type="checkbox"/>
4. Can you fix your mistakes?	3	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	9. Do you remember your supervisor's and co-workers' names and job duties?	5	1	<input checked="" type="checkbox"/>	
5. Do you plan your work out before you begin?	5	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10. Do you pretend you understand instructions when you really don't?	1	0		<input type="checkbox"/>

0 = 0% = NEVER

1 = 1%-25%=RARELY

2 = 26%-50%= SOMETIMES

3 = 51%-75% = OFTEN

4 = 76%-99% = MOSTLY

5 = 100% = ALWAYS

Question	Intern	Super- visor	Discrep- ancy?	Work- place issue?	Question	Intern	Super- visor	Discrep- ancy?	Work- place issue?
11. Are you able to do what your supervisor or co-workers ask you to do?	5	5		<input type="checkbox"/>	20. Can you read what is required on your job?	1	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12. Do you talk about your personal life at work?	0	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	21. Can you write what is required on your job?	2	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13. Do you ask questions or start conversations with your co-workers or supervisors?	3	3	<input type="checkbox"/>	<input type="checkbox"/>	22. Can you do the math that is required on your job?	1	1		<input type="checkbox"/>
14. Do you know your way around work?	5	5	<input type="checkbox"/>	<input type="checkbox"/>	23. Can you use software programs at work?	n/a		<input type="checkbox"/>	<input type="checkbox"/>
15. Do you dress properly and are you clean?	5	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	24. Are you able to type what they need you to type on the job?	n/a		<input type="checkbox"/>	<input type="checkbox"/>
16. Is your behavior and what you do at work consistent each day?	3 5	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25. Do you talk about your learning disability or needs for accommodations when needed?	1	0	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Do you show up on time for work?	5	5	<input type="checkbox"/>	<input type="checkbox"/>	26. Do you know how well you do at remembering new information?	2	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
18. Can you handle constructive criticism?	2	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	27. Do you ask for help when you need it?	3	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Do you work well on a team?	3	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	28. Do you look at people when you talk to them?	3	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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29.	Do people understand you when you talk?	4	4	<input type="checkbox"/>	<input type="checkbox"/>	Comments: John is becoming more comfortable with the staff and is beginning to loosen up with the guys.. <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
30.	Does it take you a long time to answer a question?	1	1	<input type="checkbox"/>	<input type="checkbox"/>	
31.	Do you respect other's personal space?	3	5	<input type="checkbox"/>	<input type="checkbox"/>	

For the remaining questions, please choose the scoring criteria, or fill in the answers most accurate to your level of performance. If a discrepancy exists, please indicate in the last column.

	Question	Intern	Supervisor	Discrepancy?
32.	Is this job a match for your ability level?	<input checked="" type="checkbox"/> Perfect match <input checked="" type="checkbox"/> Good Match <input type="checkbox"/> Poor Match	<input checked="" type="checkbox"/> Perfect match <input checked="" type="checkbox"/> Good Match <input type="checkbox"/> Poor Match	<input type="checkbox"/>
33.	Is this job a match for your interests?	<input checked="" type="checkbox"/> Perfect match <input type="checkbox"/> Good Match <input type="checkbox"/> Poor Match	<input type="checkbox"/> Perfect match <input checked="" type="checkbox"/> Good Match <input type="checkbox"/> Poor Match	<input type="checkbox"/>
34.	Do you use worksite accommodations? If so, are they important for you to do your job well?	<input checked="" type="checkbox"/> Essential <input type="checkbox"/> Minor/Sporadic <input type="checkbox"/> Non-Apparent	<input checked="" type="checkbox"/> Essential <input type="checkbox"/> Minor/Sporadic <input type="checkbox"/> Non-Apparent	<input type="checkbox"/>
35.	Do you like the job?	yes	He does well. Ms. Smith spent a lot of time with him to master the things that were difficulty i.e. filing	<input type="checkbox"/>

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36.	How can your boss/supervisor help you to do your job better?	By showing me what to do.		<input type="checkbox"/>
37.	What do you do to plan your day?	I ask what I'm supposed to do, then do it. Some things I already know when to do them.		<input type="checkbox"/>
38.	What is your job goal/plan for the future?	To continue working after graduation.		<input type="checkbox"/>
39.	What do you need most to succeed in future employment?	I will need help getting a job.		<input type="checkbox"/>

[illegible]